

AI Use Policy

Halton Waldorf School

Updated: March 2025

Purpose

This policy outlines clear guidelines for the responsible use of artificial intelligence (AI) tools by students in academic settings. We aim to promote academic honesty, critical thinking, and responsible engagement with AI technologies.

1. Authorized Use of AI

Students are permitted to use AI as a supplementary resource to enhance their learning experience, including but not limited to:

- Spelling and grammar checks.
- Seeking clarification on complex concepts and topics.

2. Academic Integrity

Students may use AI tools with integrity and respect for others. This includes avoiding cheating, plagiarism, or other forms of dishonest behaviour when using AI technologies. Students are expected to uphold academic integrity when using any AI application. This includes:

- Properly cite any information or ideas obtained from any AI application by academic citation standards.
- Refrain from using AI applications to generate content for assessments or assignments where the instructor prohibits such assistance.
- Taking responsibility for their own learning and not relying excessively on AI applications to complete academic tasks.

3. Ethical Considerations

Students must ethically use AI, respecting the rights and dignity of others. This includes:

- Refrain from using AI to generate content that is inappropriate, offensive, or discriminatory.
- Be mindful of the potential impact of their interactions with AI on themselves and others, including concerns about privacy and bias in AI-generated responses.

4. Data Privacy

Students and parents should be aware that interactions with AI may involve the collection and processing of data, including personal information. It is essential to review and understand the privacy policies and terms of service associated with using AI and to exercise caution when sharing sensitive information.

5. Teacher Oversight

Teachers will help students understand AI's limitations and potential biases, encouraging them to think critically about how AI makes decisions or provides answers.

6. Parental/Guardian Involvement

Parents and guardians should monitor their children's use of AI tools at home and encourage them to ask questions about the information provided by AI systems.

7. Enforcement

Violation of this policy may result in disciplinary action in accordance with established school policies and procedures. Such actions may include, but are not limited to, academic penalties, loss of privileges, or suspension.

8. Ongoing Review and Adaptation

The AI Use policy will be updated periodically based on new developments in AI technology, educational best practices, and feedback from students, parents, and staff.

Conclusion

By adhering to the guidelines outlined in this policy, students can harness AI's potential as a valuable tool for learning while upholding the principles of academic integrity, ethical conduct, and responsible technology use. Through informed and conscientious engagement with AI applications, students may cultivate the skills and competencies necessary for success in their academic pursuits and beyond.